

# **BIKE WALK TENNESSEE**

## **Procedure**

### **Election of the Board of Directors**

**Rev -, 09/22/09**

- 1) The President of BWT announces to the membership the formation of a Nomination Committee to solicit nominations to the Board of Directors. This Committee is selected fourteen (14) days subsequently. This committee has a maximum of twenty (20) members and as a minimum the Executive Committee. Members may self-nominate. If more than twenty (20) members wish to participate they will hold an election amongst themselves or draw names at random to achieve no more than twenty (20) members.
- 2) The Nominating Committee will announce to the membership that they may submit nominees for a period not less than twenty-five (25) days. At the end of this period the Nominating Committee may close nominations even if all vacant director seats have not received a nomination. Each nominee must be submitted with a list of qualification for director and must be a member in good standing of BWT. Nominations for Regional seats must be identified as such. Members are permitted to self-nominate.
- 3) The Nominating Committee will review the qualifications of each nominee and confirm the nominee for consideration based of his or her acceptance of the responsibilities of the position and qualifications. The Nominating Committee has the authority to reject any candidate they feel would not be able to assume director responsibilities.
- 4) At least thirty-five (35) days prior to the election, the Nominating Committee prepares the ballot and distributes to each voting member and notes the deadline (date and time) for returning the ballot. For the purposes of this vote a quorum is defined as the number of members returning their votes plus any proxies.
- 5) Within one (1) day of the election deadline the Nominating Committee tallies the vote and presents the results to the Secretary of BWT who must certify the count and the result.
  - a. For Regional seats the nominee receiving the majority of all eligible votes wins. If only one name is in nomination for a Regional Seat, the vote will be to accept or reject this nominee. The nominee must receive a majority of votes cast as accept. Otherwise the seat remains vacant.
  - b. For "At Large" seats the nominees receiving the greatest number of votes win available seats. If only one name is in nomination for an "At Large" seat, the vote will be to accept or reject this nominee. The nominee must receive a majority of votes cast as accept. Otherwise the seat remains vacant.
- 6) The Secretary announces the result first to the directors-elect, the Board of Directors, and then the membership.
- 7) At any time subsequent to the election the Board of Directors may appoint a member to fill a vacant director's seat or they may leave it vacant.